

**Letter of Invitation to (name of visitor)**

To Whom It May Concern:

My name is (name of family member or friend) and I would ask that you accept this letter as my letter of invitation to my (friend or mother or father) (name of visitor). (She/He/They) will be visiting me in Toronto, Ontario and will stay in Canada from (date of arrival to date of departure).

(She/He/They) will be staying with me in my home, in Toronto, Ontario.  
My home address is: (write complete address).

For your information, I have included the following information about myself:

Passport Number: (write number)

Born in: (place of birth)

Current occupation: (describe)

Phone number: (describe)

In the event that you require further information about me and/or my invitation to (name), feel free to contact me at telephone number mentioned above or by email at (write your email).

Thank you in advance for taking the time to consider my letter of invitation.

Respectfully,

(sign + write your name + date)